

PRASAR BHARATI
[India's Public Service Broadcaster]
Doordarshan Kendra : Golf Green : Kolkata 700 095.
TeleFax : 033-2423 5656 / Email : doordarshan_kolkata @ rediffmail.com

No. Kol-TV-10(1)/2013-14/C/AMC/29

Date : 05.08.2013.

To

Subject : Annual Maintenance Contract for cleaning of Earth Station, Transmitter Hall, OB Van garage, including Maintenance Room along with adjacent areas and Sub- Station -1 & Sub Station - 2.

Dear Sir,

Please furnish your Quotation for above mentioned work including material required as per details enclosed in the separate sheet. The Quotation should be sent, addressed to **Dy. Director General (Engineering)** so as to reach this office on or before 1 PM of **29.08.2013**.

The envelop cover should be super scribed with the following details :-

1. The subject/works for which Quotation called for,
2. Reference of enquiry letter to be mentioned on the envelop,
3. Due date for opening of Quotation should also to be mentioned.

The Quotation will be opened in the office of the undersigned at 3.30 PM on 29.08.2013 in the presence of tenderers or their authorized representatives who may choose to attend.

The rate should be valid upto a period of one year from the date of acceptance/issue of order.

The Firm is requested to submit copies of current Trade License Certificate indicating the relevant Trade/Service with copies of Service Tax / VAT Registration Certificate & PAN documents.

This office reserves the right to REJECT ANY / ALL QUOTATIONS WITHOUT ASSIGNING ANY REASONS. The Quotations should mention clearly the '%' of VAT / OTHER TAXES etc.

No advance payment will be allowed. Payment will be made only after satisfactory completion of works on monthly basis. Bills in triplicate have to be submitted. Payment will be made by Cheque or any other format as extant at DDK Kolkata.

The detail scope of work along with the area to be cleaned is enclosed in the attached ANNEXURE – I & ANNEXURE – II.

Yours faithfully,



(S. K. Adhikari)
Assistant Engineer
for Dy. Director General (E)

ANNEXURE - I

ANNUAL MAINTENANCE CONTRACT FOR CLEANING OF EARTH STATION,
TRANSMITTER HALL, OB VAN GARAGE, INCLUDING MAINTENANCE ROOM
ALONG WITH ADJACENT AREAS & SUB-STATION #1, SUB-STATION # 2.

SCOPE OF WORKS

1. Cleaning of Earth Station and Transmitter Hall along with Corridor and Service Rooms, OB Van garage, including Maintenance Room and adjacent Rooms and L.T. Sub-Station-1 and Sub-Station-2 once in a day and followed by moping with Jute.
2. Polishing PVC floored rooms in Transmitter & Earth Station on every fortnight. Details of Room with size is given in enclosed sheet Annexure-2.
3. Cleaning and moping of Kitchen in Earth Station and Transmitter and throwing the Kitchen waste to a suitable place once in a day.
4. Cleaning the toilets twice a day with Soap/cleaning agent suitable for the newly fixed urinal & latrine pans etc.
5. The contract period is for one year.



[S. K. Adhikary]
Assistant Engineer
for Dy. Director General (E)

DD NEWS TRANSMITTER HALL

1.	A.E. ROOM	370 X 310	sq.cm.	PVC Floor
2.	Transmitter Hall	1190 x 1070	“	“
3.	Blower Room	440 x 440	“	“
4.	Service Room	370 x 320	“	“
5.	Entrance Corridor	755 x 190	“	Net Cement
6.	Kitchen	370 x 314	“	“
7.	HT Room	440 x 420	“	“
8.	Valve Room	424 x 312	“	“
9.	Rest Room(1)	370 x 320	“	“
10.	Rest Room (2)	370 x 320	“	“
11.	Store	370 x 320	“	“
12.	Toilet	440 x 320	“	“

DD NATIONAL TRANSMITTER HALL

1.	Transmitter Hall (including HT Room)	740 x 150	sq.cm.	PVC Floor
2.	Blower Room (including entrance)	340 x 150	“	“
3.	Main Entrance	420 x 280	“	“
4.	Rest Room	840 x 390	“	Net Cement
5.	Service Room	370 x 420	“	“

EARTH STATION

1.	Transmitter Hall	1130 x 540	“	PVC Floor
2.	VTR Room	630 x 400	“	“
3.	Studio	760 x 400	“	“
4.	Entrance	240 x 150	“	“
5.	Kitchen	320 x 310	“	Net Cement
6.	Toilet -1	320 x 280	“	“
7.	Toilet -2	320 x 240	“	“
8.	UPS Room	1200 x 310	“	“
9.	Rest Room	670 x 310	“	“
10.	DSNG Room	520 x 320	“	“
11.	Store	520 x 320	“	“

OB VAN GARAGE & MAINTENANCE ROOM

Total Area	1290 x 1575	sq.cm.	Net Cement
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SUB STATION – 1

Total Area	1300 x 1900	sq.cm.	Net Cement
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SUB STATION – 2

Total Area	830 x 660	sq.cm.	Net Cement
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 [S. K. Adhikary]
 Assistant Engineer
 for Dy. Director General (E)