

PRASAR BHARATI
[INDIA'S PUBLIC SERVICE BROADCASTER]
DOORDARSHAN KENDRA: KOLKATA
E-Mail: doordarshan_kolkata@rediffmail.com.
Tel. / Fax – 033-2423-5656

NO: KOL-TV/1(2)/2013-14/EQ-28
To
M/s.

Doordarshan Bhavan,
Golf Green,
Kolkata – 700 095.
Dated: 20.09.2013

**Sub: Fabrication of Monitoring Panel in
PCR-A & PCR-B of DDK, Kolkata**

Dear Sir,

Please furnish your Quotation for the stores/materials/equipments mentioned in the enclosed sheet. The rates should be in figures as well as in words.

1. The quotation should be in a cover that should be properly sealed with wax and should be sent to this office. The Tenderer should clearly give the description of stores, makers name specification vis-a vis requirement of this office, terms and condition of payment. Validity of tender, delivery period. The quotation should be submitted in the printed letter head showing name, full address, telephone / fax / e-mail of the firm along with the pad of quotation attached herewith. The tenders should be submitted within **3 pm on or before 03.10.2013**. The quotation must have the following details subscribed on the cover.
 - a) Reference to this letter.
 - b) Materials for which the quotation are enclosed.
 - c) Date of opening.
 - d) Name and address of the firm.
2. The quotation will be opened in this office of the undersigned at **3 pm. on 03.10.2013** in presence of tenderer or their representative who may choose to attend.
3. **The validity of the tender should be a minimum of 90 days from date of opening.**
4. The quotations should strictly conform to the specifications.
5. The quotations should strictly comply with the terms and conditions for submission of quotations.
6. Detailed literature, drawing, operation manuals etc., as applicable for the item offered should be enclosed along with the quotation.
7. **Photo copies of PAN Card, Trade License Copy and Service Tax Registration Certificate should be enclosed along with the quotation otherwise quotation will be cancelled.**
8. **Works are to be completed within three Months from the date of issuing the Works Order at Doordarshan Kendra, Kolkata.**
09. The Dy. Director General (E), Doordarshan Kendra, Kolkata reserves the right to reject any or all of the quotations without assigning any reasons thereof.
10. **No advance payment will be given. 100% payment will be made after work the materials.**
11. **The quotation submitted without proper sealed Wax / Tamper proof seal will be rejected.**
12. Guarantee period should be 18 months from the date of completion of the works.
13. **EARNEST MONEY DEPOSIT (EMD) : Earnest Money of Rs. 6,500/- (Rupees Six thousand Five hundred only) should be deposited through Demand Draft / Pay Order of any Nationalized Bank along with the Tender payable to "DDO, Doordarshan Kendra, Kolkata", Payable at Kolkata. Earnest money deposited in any other form will not be accepted. Tender without EMD shall be summarily rejected and no communication will be sent.**
14. **PERFORMANCE SECURITY DEPOSIT:-** The firm/contractor will have to submit a Performance Security Deposit of 10% on contract value by a Bank Guarantee/Fixed Deposit Receipt valid of 23 (Twenty-three) Months from the date of LOI of any nationalized Bank in favour of "**DDO, Doordarshan Kendra, Kolkata**", Payable at Kolkata, before or at the time of signing the contract agreement. No other form of Security Deposit is acceptable. **The security deposit/Bank Guarantee shall be returned only after the successful expiry of the Guarantee period i.e. 12 months from the date of work.** In the case of Bank Guarantee the firm/contractor should furnish an affidavit in the prescribed form, to keep the Bank Guarantee valid till successful completion of contract. **If the firm does not submit the Security Deposit, 10% on contract value will be deducted from the final Bill.**

Details are in separate sheet :-


20.09.13

(D.K. Mandal)
Assistant Engineer
for Dy. Director General (Engineering)

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Sub: Fabrication of Monitoring Panel in PCR-A & PCR-B of DDK, Kolkata

SCOPE OF WORKS

Sl.No.	Description of works	Qty.
Monitoring Rack for 14 Nos. Monitor – PCR-A		
01	<p>Fabrication of Monitoring Rack, Size : Height – 73 ¼” and Length 147” & depth – 4” will be made by 4” x 1 ¾” Aluminum Section (thickness 1.5 mm) and 1” x 1 ¾” Aluminum Angle (Powder coated, Colour – Black).</p> <p>Front face of the rack below 31 ¼” to ground level will be covered by Water Proof and termite proof 3mm ACP Board (Colour – Black). Aluminum angle is to be provided from the top of Rack upto the height of ACP Board i.e. upto 34 ¼”.</p> <p>The rack will be fixed on the Board by screw mounting system and will be securely fastened with the back side wall by the help of 4 Nos. Aluminum Clamps. One No. 4” x 147” Aluminum Channel will be fixed on the back side of the rack for keeping accessories of Monitor.</p> <p>28 Nos. 2” x 1” x 16 SWG M.S. angle (Black powder coated) will be separately to fix the Monitor inside the rack. (Including all Materials)</p>	Complete 01 Job
Monitoring Rack for 21 Nos. Monitor – PCR-B		
01	<p>Fabrication of Monitoring Rack, Size : Height -92”, Length -147” & depth-4”, will be made by 4” x 1 ¾” Aluminum Section (thickness 1.5mm) and 1” x 1 ¾” Aluminum Angle (Powder coated Colour – Black). Front face of the Rack below 46” to ground level will be covered by Water proof and termite proof 3mm ACP Board (Colour : Black). Aluminum angle is to be provided from the Rack upto the Height of ACP Board i.e. upto 46”.</p> <p>The Rack will be fixed on the Board by Screw mounting system and will be securely fastened with the back side wall by the help of 4 Nos. Aluminum Clamps. One No. 4” x 147” Aluminum Channel will be fixed on the back side of the rack for keeping accessories of Monitor.</p> <p>42 Nos. 2” x 1” x 16SWG M.S. Angle (Black powder coated) will be separately to fix the Monitor inside the rack. (Including all Materials)</p>	Complete 01 Job



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